

**BOARD OF PSYCHOLOGY**

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**BOARD MEETING MINUTES**

Marriott Los Angeles Airport Hotel
5855 West Century Boulevard
Los Angeles, CA 90045
(310) 641-5700

Friday, May 6, 2005

The open session meeting was called to order by the President, Jacqueline B. Horn, Ph.D., at 10:00 a.m. A quorum was present and due notice had been sent to all interested parties.

Members Present:

Jacqueline B. Horn, Ph.D., President
William Thomas, Ph.D., Vice-President
Howard Adelman, Ph.D.
Ellen Graff, Ph.D.
Sylvia Johnson
Linda Lindholm
William Lew Tan
James McGhee

Others Present:

Thomas O'Connor, Executive Officer
Jeffrey Thomas, Assistant Executive Officer
Don Chang, Legal Counsel
Kathi Burns, Enforcement/Probation Coordinator
Kris Rose, Licensing/Registration Program Coordinator

Public Present:

B.J. Combs, MCEP Accrediting Agency
Charles Faltz, Ph.D., California Psychological Association
Allison Parelman, Ph.D., Los Angeles Society of Clinical Psychologists
Linda Bortell, Psy.D., Los Angeles County Psychological Association

Agenda Item #1 – Committee Meetings

The Continuing Education Committee, Examination Committee, and Enforcement Committee met to discuss and formulate recommendations to the board.

Agenda Item #2 – Committee Meetings

The Credentials Committee, Legislation Committee, and Consumer Education Committee met to discuss and formulate recommendations to the board.

The board adjourned into closed session at 2:00 p.m.

Saturday, May 7, 2005

The open session meeting was called to order by the President, Jacqueline B. Horn, Ph.D. at 8:30 a.m. A quorum was present and due notice had been sent to all interested parties.

Members Present:

Jacqueline Horn, Ph.D., President
William Thomas, Ph.D., Vice-President
Howard Adelman, Ph.D.
Ellen Graff, Ph.D.
Sylvia Johnson
William Lew Tan
James McGhee
Linda Lindholm

Others Present:

Thomas O'Connor, Executive Officer
Jeffrey Thomas, Assistant Executive Officer
Don Chang, Legal Counsel
Kathi Burns, Enforcement/Probation Coordinator
Kris Rose, Licensing/Registration Program Coordinator

Public Present:

Patricia J. Rose, Ph.D., San Diego Psychological Association
B.J. Combs, MCEP Accrediting Agency
Charles Faltz, Ph.D., California Psychological Association
Allison Parelman, Ph.D., Los Angeles Society of Clinical Psychologists
Colleen McNally, Los Angeles County Psychological Association
Linda Bortell, Psy.D., Los Angeles County Psychological Association
Ann-Marie Stephensen, Ph.D., Southern California Association of Black Psychologists
Daryl M. Rowe, Ph.D., Pepperdine University/South California Association of Black Psychologists

Agenda Item #6 – Approval of Open Session Minutes

It was M(Thomas)/S(Tan)/C to approve the February 4-5, 2005, open session minutes with minor changes.

VOTE: 7 Ayes, 1 Abstention (Lindholm)

Agenda Item #7 – President's Report

a) California Psychological Association Correspondence

Dr. Horn reported to the board that Mr. O'Connor received a letter from the California Psychological Association (CPA) thanking him for his superlative roundtable leadership on the new supervision regulations at the February CPA conference and his ongoing excellence in his role as Executive Officer of the Board of Psychology.
Dr. Horn also noted that she has received many letters and comments from many groups and organizations that view the board as very responsive, very approachable, and easy to interact with.

b) Approval of 2005/2006 Strategic Plan

It was M(Tan)/S(Graff)/C to approve the current 05/06 Strategic Plan.

VOTE: 8 Ayes

Mr. O'Connor reported that staff is working with the Department of Consumer Affairs in scheduling time to discuss developing action plans and performance measures for the board's strategic plan.

Ms. Johnson suggested that the board have an additional discussion regarding the Strategic Plan since the current plan was created at a time when the board believed it would be eliminated and, therefore, only short term goals were discussed at that time. Mr. O'Connor agreed that the Strategic Plan should be added to the August 2005 board meeting agenda. He assured the board that the strategic plan can be updated at that time as needed.

It was M(Johnson)/S(Graff)/C to have the committee discuss modifications to the 05/06 Strategic Plan and make recommendations at the August board meeting.

VOTE: 8 Ayes

c) Other President's Informational Items

Dr. Horn reported that Mr. McGhee has agreed to be Chairperson of the Consumer Education Committee since Myra Scott Reifman is no longer on the board. She also thanked the board on Ms. Scott Reifman's behalf. Mr. Tan expressed that it has been a pleasure to work with Ms. Scott Reifman, and that he appreciated the many insights she offered to the board.

Dr. Horn reported on the expert training that was conducted by Martin Greenberg, Ph.D. on April 7, 2005. The expert training session focused on issues of ethical dilemmas and how to approach ethics violations or negligent practice. Dr. Horn stated that there was an excellent group of experts who attended this training.

Dr. Horn reported on her attendance at the California Psychology Internship Council (CAPIC) conference. She indicated that the conference focused on the concept of half-time internships as well as the diversity of people who are entering the field of psychology and the need to be responsive to this changing group of students. Dr. Horn stated that the conference was commensurate with the board's focus on continuing education, particularly in terms of diversity.

Agenda Item #8 – Executive Officer's Report

a) Budget Hearings

Mr. O'Connor reported that the board's budget was moved through the Senate on April 6, 2005 and is scheduled to be heard in the Assembly on May 11, 2005.

b) Fund Condition/Loan

Mr. O'Connor reported that he took the concerns expressed regarding the General Fund loans that were taken against different licensing board's funds to the fiscal officer in the Department's Budget Office. He asked that they provide a history regarding the General Fund loan. Mr. O'Connor provided a copy of the informational memo he received from the Budget Office.

Dr. Faltz reminded the board that there was an attempt by the board to reduce licensing and renewal fees for psychologists that had to be halted as a result of the loan. After a discussion it was M(Thomas)/S(McGhee)/C that Dr. Horn and Dr. Thomas work with Mr. O'Connor to explore the feasibility of a fee reduction and to report back to the board at the August board meeting.

VOTE: 8 Ayes

c) Discussion Regarding Outcome of Governor's Reorganization Plan

Mr. O'Connor indicated that the elimination of the board as proposed by the Governor's Reorganization Plan did not come to fruition.

d) Association of State and Provincial Psychology Boards Midyear Meeting Update

Mr. O'Connor reported on his attendance at the 20th Annual Midyear meeting of the Association of State and Provincial Psychology Boards. The organizing topic of the meeting was "Identifying and Managing Pre-Licensure Character and Fitness Issues for Licensure of Psychologists in North America." Mr. O'Connor stated that he was asked to explain the types of pre-licensure checks performed on individuals applying for licensure as a psychologist in California. He explained that California currently requires fingerprint checks for all applicants through both the California Department of Justice and the Federal Bureau of Investigation (FBI). Mr. O'Connor stated that California is the only state that requires FBI fingerprint clearance. In addition, Mr. O'Connor reported that in California, applicants' Social Security Numbers are utilized to determine that they are not delinquent in child support payments.

e) Bureau of Private Post Secondary and Vocational Education Update

Mr. O'Connor reported that he received confirmation that the Bureau of Private Post Secondary and Vocational Education will incorporate into its existing school approval/review process a monitoring system to ensure that the requirements of AB 400 are being met.

f) Other Executive Officer Informational Items

Mr. O'Connor reported that Lavinia Snyder, who has been out for over a year on maternity leave, will be returning June. He also stated that Richard Hodgkin, the board's Continuing Educational Analyst, will be out until July 1, 2005. Additionally, two staff members, Marsha Guzzi and Rashya Henderson, have been added to our staff. They are filling the vacancies left by Mary Laackmann and Diane Edwards who are no longer with the board.

Agenda Item #9 – Regulation Update

a) Draft Language for Section 1397.61(a) - Prorate Continuing Education Required for First Time Renewal After Issuance of License

Mr. Thomas provided draft language regarding the proration of continuing education for the first renewal after the issuance of a license to the board for review. He indicated that the Continuing Education Committee has recommended that the language be revised to include the proration of the amount of distance learning that can be done as part of the reduced amount of continued education that is needed for first time renewals. Mr. Thomas stated that he will work with legal counsel to incorporate this into the language.

b) Draft Language for Section 1397.61(b) – Laws and Ethics Course Requirement

Mr. Thomas provided draft language regarding the laws and ethics course requirement to the board for review. Dr. Adelman suggested that Mr. O'Connor continue to work on the language for this regulation and add it as an agenda item for the August board meeting.

c) Citation and Fine – Section 1397.51

Mr. Thomas reported that the rulemaking file for section 1397.51 is currently being reviewed by the Department of Consumer Affairs' Legislative and Regulatory Review Division.

d) Continuing Education Requirements – Section 1397.61(f)

Mr. Thomas reported that the rulemaking file for section 1397.61(f) is currently being reviewed by the Department of Consumer Affairs, Division of Legislation and Regulatory Review.

e) Other Regulation Update Informational Items

None.

Agenda Item #10 – Regulation Hearing

a) Supervision, Registered Psychologists, Psychological Assistants – Sections 1387-1391 (various)

Dr. Horn conducted the regulation hearing on Supervision, Registered Psychologists, Psychological Assistants – Sections 1387-1391 (various).

Dr. Horn reported that no written comment had been made, and offered an opportunity for public comment. Hearing no public comment, Dr. Horn closed the hearing, and the board discussed the proposed regulation.

It was M(Tan)/S(Adelman)/C to adopt the proposed regulation changes.

VOTE: 8 Ayes

Agenda Item #11 - Continuing Education Committee Report

a) Prorate Continuing Education Required for First Time Renewal After Issuance of License

Dr. Adelman indicated that this item was already discussed under Agenda Item 9(a).

Laws and Ethics Course Requirement

Dr. Adelman indicated that this item was already discussed under Agenda Item 9(b).

b) Distance Learning

Dr. Adelman indicated that he will include the discussion of distance learning issues with the discussion of the next agenda item.

c) Continuing Education Project: Report to the Board

Dr. Adelman provided the board with a history of the continuing education project. He also presented and explained the April, 2005 Continuing Education Project Report to the CA Board of Psychology. Dr. Adelman stated that the report is an effort to highlight some of the issues that arise around continuing education including mandated training and independent study. It also addresses areas of concern such as laws and ethics, supervision and diversity.

Dr. Horn thanked Dr. Adelman and UCLA for the effort invested in this effort. Discussion ensued. Dr. Adelman recommended that each committee of the board discuss these issues as they relate to their committee. He indicated that this issue will be brought back for further discussion at the August board meeting.

d) Other Continuing Education Informational Items

None.

Agenda Item #12 – Credentials Committee Report

a) Expert Review for Non-Mental Health Plans

Dr. Graff reported that the Credentials Committee revised and approved a letter to enlist psychologists who work in the non-mental health field to assist the board in reviewing non-mental health plans that the board receives.

It was M(Credentials Committee)/C to accept the committees recommendations to move forward with the letter including non-substantive changes to enlist psychologists who work in the non mental health field.

VOTE: 8 Ayes

b) Coursework Evaluation

Dr. Graff reported that the Credentials Committee was able to evaluate and accept 21 semester units of coursework towards meeting section 1387(a)(1) for applicant H.D.

It was M(Credentials Committee)/C to accept the committees approval of 21 semester units of coursework.

VOTE: 8 Ayes

c) Other Credentials Informational Items

None.

Agenda Item #13 – Examination Committee Report

a) Examination Update

Dr. Horn reported that Tracy Montez provided the board with a copy of the recommendations that the Office of Examination Resources made regarding the California Psychology Supplemental Exam (CPSE). The board would like there to be more discussion within the examination committee as to whether or not the subject of human diversity is captured in the new CPSE exam.

It was M(Thomas)/S(McGhee)/C to accept the recommendations regarding the CPSE that Tracy Montez and the Office of Examination Resources outlined in the letter provided to the board.

VOTE: 8 Ayes

b) FY 05/06 Examination Workshop Dates

Examination workshop dates for fiscal year 2005/2006 were provided to the board.

b) Other Examination Informational Items

None.

Agenda Item #14 - Enforcement Committee Report

Prior to the Enforcement Committee report, Ms. Johnson suggested that the committee meetings be scheduled in a way that would allow the members to participate in each of their assigned committees, as it is important that the committees be the driving force behind the board meeting. She indicated that discussions and recommendations should be done during each committee meeting, and that the reporting of the committee discussions and recommendations be done during the regular board meeting. Additionally, Ms. Johnson suggested that the committee assignments be reviewed and restructured for optimal committee production.

a) Enforcement Statistics

The enforcement statistics for the period of July 1, 2004, through March 31, 2005, were provided to the board.

b) Expert Nominations

Ms. Johnson reported that the committee had reviewed four expert reviewer applications and that the committee found each applicant to be highly qualified to be an expert for the board.

Mr. Tan requested that the committee provide the name of each applicant and a brief summary of their expertise prior to final vote.

Ms. Burns reported the nominees as David Pingitore, Ph.D., Richard Wanlass, Ph.D., Beth Segel, Ph.D., and Francis Abueg, Ph.D. These nominees have various expertise in the areas of neuropsychology, forensic psychology, trauma, post-traumatic stress disorder

(PTSD), cultural and ethnic diversity issues, sexual misconduct, and psychotherapy and testing.

It was M(Johnson)/S(Graff)/C to accept David Pingitore, Ph.D., Richard Wanlass, Ph.D., Beth Segel, Ph.D., and Francis Abueg, Ph.D. as expert reviewers for the board.

VOTE: 8-0

c) Other Enforcement Informational Items

Ms. Johnson reported that the board discussed the requirement that psychologists post a notice in their office regarding how and where to file a complaint, and that although this notice is in the board's newsletters and available on the Internet, psychologists do not seem to be posting the notice. It was suggested that 1) the notice itself be revised to have the website address be changed in color and placed underneath the address on the lower right side of the notice; 2) that psychology associations be asked to help get the word out that this notice is required to be posted in their offices; and 3) that a statement be placed on the renewal notice reminding psychologists of the requirement to post a notice.

The board agreed to all of the above suggestions.

Agenda Item #15 – Legislation Committee Report

a) AB 894 (La Suer)

Dr. Thomas reported that AB 894 would provide for the licensing and regulation of professional counselors by the Board of Behavioral Sciences. This bill has not been heard in committee and has become a two-year bill.

b) Other Bills of Interest to the Board

Dr. Thomas reported that in SB 229, the sunset date for the board has been extended to July 1, 2011. Mr. O'Connor reported that a letter was sent to Senator Liz Figueroa, the author of the bill, in support of the bill.

Agenda Item #16 – Consumer Education Committee Report

a) Website Statistics

The website statistics were provided to the board.

b) Mass Email Website Feature

Mr. Thomas reported that a new mass email feature has been added to the board's website. With this new feature, individuals can sign up to receive emails regarding many different subjects such as agendas, newsletters, disciplinary actions, continuing education, education/training issues, general information, and proposed regulation changes.

c) Other Consumer Education Informational Items

Ms. Burns reported a new feature on the website that allows a consumer to view disciplinary documents under the license verification lookup section.

Agenda Item #17- Election of Officers

a) President

It was M(Johnson)/S(Tan)/C that Dr. Horn continue as President.

VOTE: 8 Ayes

b) Vice-President

It was M(Johnson)/S(Tan)/C that Dr. Thomas continue as Vice-President.

VOTE: 8 Ayes

Public Comments on Items Not on the Agenda

None.

Agenda Items for Future Board Meetings

It was M(Adelman)/S(Johnson)/C to create an adhoc committee composed of Dr. Adelman, Ms. Johnson, and Mr. McGhee to discuss the development of a process for the election of officers.

VOTE: 8 AYES

The open session meeting adjourned at 11:00 a.m.

Jacqueline B. Horn, PhD
President

Date